



GLCHS MISSION STATEMENT

Great Lakes Christian High School fosters excellence in education while equipping learners to seek, serve and become like Christ.

HOW TO APPLY

Interested candidates are invited to submit a cover letter, resume, and a statement of their Christian faith to board@glchs.ca. Please include "CAO Application - [Your Name]" in the subject line. Applications will be accepted until January 8, 2024.

GREAT LAKES CHRISTIAN HIGH SCHOOL IS SEEKING A **CHIEF ADMINISTRATIVE OFFICER**

We are seeking a dynamic, experienced, and visionary leader for our high school operation.

Responsibilities/Qualities:

- Belief in the mission, vision, and values of GLCHS.
- An active member of a Church of Christ.
- Operational leadership and management.
- Financial oversight of the organization.
- Public Relations, Church Relations, and Fundraising.
- Excellent interpersonal and communication skills.
- A background/experience in leading a Christian ministry and/or educational institution would be an asset.

The ideal candidate should possess a Bachelor's degree (Graduate degree preferred) in business administration, public relations, charity management, or a related field. Compensation will be commensurate with experience.

For a detailed description of this role, please visit www.glchs.on.ca/about/job-opportunities/.